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Request for Proposal

This document outlines the details for inclusion in proposals submitted to ISMPP, and serves as a request for funding for research projects that have the potential to meet the goals and requirements set out in the document entitled, 'Criteria for ISMPP Research Grant for the Advancement of Standards in the Medical Publication Profession.' The document, and this form, can be found on the ISMPP website:

<http://www.ismpp.org/initiatives/researchgrants.html>

Note: The following information must be submitted in full in order for your research proposal to be considered for funding!

1. Applicant's contact information (name, ISMPP member number, address, phone number, email, job title, employer)
2. Applicant's brief Bio
3. Cover Letter (no longer than one page)
The document should include a brief description of the planned research and a brief summary of the applicant's qualifications to conduct the research. It may also include any other pertinent information in support of the grant application that is not already captured in the mandatory fields of the application form.
4. Title of research project
5. *Research category – to be included as needed after the first grant has been awarded*
Provide two to three predefined categories and one category "Other" for applicants to choose from
6. Study objective and working hypothesis (≤ 200 words)
7. Methodology, exclusive of references (≤ 1000 words)
8. Proposed benefit of research to medical publishing profession (≤ 250 words)
9. Proposed budget (the table below is provided as an example of format; the budget must be detailed enough for reviewers to fully understand how the funds will be utilized).

Item	Price
Total:	

10. Milestones

Research activities will be tied to the following milestones:

Milestone	Date
Submission of an abstract describing <i>interim or final</i> research results to the ISMPP Annual Meeting	January 2013
Presentation of <i>interim or final</i> research results at the ISMPP Annual Meeting	April 2013
Submission of an abstract describing <i>final</i> research results to the ISMPP Annual Meeting if interim data were presented the previous year	January 2014
Presentation of <i>final</i> research results at the ISMPP Annual Meeting	April 2014
Submission of a manuscript describing the research findings to a peer-reviewed journal	Within 6 months of final data presentation at the ISMPP Annual Meeting

Checklist

- I confirm that I have reviewed the Criteria for ISMPP Research Grant for the Advancement of Standards in the Medical Publication Profession.
- I agree to the milestones that are tied to my proposed research project.
- I confirm that I am an ISMPP member in good standing.

☐ Yes ☐ No

Submission

Please submit your research proposal by July 31, 2012, to: research-grants@ismpp.org