Sign in to your Pearson VUE account via this link https://home.pearsonvue.com/ismpp
Available exams will appear on the Dashboard page under “Pre-approved Exams”.

Click on the exam name that you wish to schedule
PTI policies

Terms and Conditions

Important: Please go to the Pearson VUE COVID-19 Update web page the day before your exam to review the latest face mask policy and other health and safety measures required at your test center.

By scheduling your test appointment, you agree to comply with these requirements. You will be asked to acknowledge these conditions and requirements upon arrival at the test center.

Admission Policy

We ask that you arrive at the test center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures. Please be prepared to show two (2) valid forms of personal ID. One of the two IDs must be a government-issued photo ID (passport, driver’s license). Your first and last names as shown above must match exactly with your name as shown on your IDs. Both must be current and contain your signature. Expired IDs are not accepted. If you arrive more than 30 minutes late for the exam and are refused admission, you will forfeit your exam fees.

Please note that during admission, you will be required to provide a digital signature: you will be photographed: and, your palm vein will be scanned. It is recommended that you review the following links to help prepare for your exam appointment:

- Security measures to expect in a Pearson VUE test center
- Candidate Rules Agreement

Reschedule Policy

If you want to reschedule your exam, you must contact Pearson VUE no later than one business day prior to your exam appointment. Rescheduling an exam less than 24 hours prior to the appointment is subject to a same-day forfeit exam fee. Exam fees are due for no-shows. If you do not appear for your exam, regardless of the reason, you will forfeit your exam fee.

Cancellation Policy

If you want to cancel your exam, you must contact Pearson VUE no later than one business day prior to your exam appointment. Canceling an exam less than 24 hours prior to the appointment is subject to a same-day forfeit exam fee. Exam fees are due for no-shows. If you do not appear for your exam, regardless of the reason, you will forfeit your exam fee.

Previous

Agree
Click on "Schedule this Exam".

Available test centers will be displayed.
Select the checkbox for up to 3 test centers and click "Next".
Available dates will be displayed.
Find an appointment

CMPP: Certified Medical Publication Professional

Helpful hints:
- When you select your appointment time, double-check the time format and time zone to avoid confusion, as some exams support delivery nearly 24 hours a day. For example, depending on the time format you prefer, note whether you have chosen an early morning (6:00 AM) or midday (1:00 PM) appointment.
- Time format and time zone display use default settings but can be adjusted to your personal preference.

Select Date
Why can’t I find an available appointment?

Select a date from the calendar. Only available dates can be selected.

Available start times: Tuesday, August 24, 2021 at Pearson Professional Centers-Greenwood Village, Denver. Times shown in America/Denver - MDT. Show all times.

<table>
<thead>
<tr>
<th>Morning</th>
<th>Afternoon</th>
</tr>
</thead>
<tbody>
<tr>
<td>None available</td>
<td>03:30 PM</td>
</tr>
<tr>
<td>04:15 PM</td>
<td>04:30 PM</td>
</tr>
</tbody>
</table>

Click on a date, and available times will be displayed. Select a time, and you will move on to the next page.
Verify appointment date, time and location, and click “Next”
Click “Submit Order” to finalize scheduling.
Scheduling is completed.
An Appointment Confirmation email will be sent within a few minutes.
Dashboard will now display your upcoming test center appointment.

Click the exam name to review appointment details.
By clicking the exam name from the Dashboard screen this Exam Appointment Details screen will display:

- Reschedule or Cancel appointment.
- OR, review directions to the Test Center.

---

**Exam Appointment Details**

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
<th>Order Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam</td>
<td>CMPM Certified Medical Publication Professional</td>
<td>Order Number/Invoice 0080-1244-9884</td>
</tr>
<tr>
<td>Language</td>
<td>English</td>
<td>Registration ID 407056752</td>
</tr>
<tr>
<td>Exam Length</td>
<td>130 minutes</td>
<td>Status Scheduled</td>
</tr>
</tbody>
</table>

**Appointment**
- **Date:** Tuesday, October 19, 2021
- **Start time:** 08:00 AM EDT
- **Location:** Pearson Professional Centers, Altamonte Springs, 237 South Westmonte Drive, Suite 305, Altamonte Springs, Florida 32714, United States

**PTI Terms and Conditions**

*Important:* Please go to the [Pearson VUE COVID-19 Update](#) web page the day before your exam to review the latest face mask policy and other health and safety measures required at your test center.

By scheduling your test appointment, you agree to comply with those requirements. You will be asked to acknowledge these conditions and requirements upon arrival at the test center.
To Reschedule Appointment

Click on the exam name from the previous Dashboard screen, then select Reschedule.
Available dates will be displayed.
Agree to PTI policies

PTI policies

Terms and Conditions

Important: Please go to the Pearson VUE CONTACT us page the day before your exam to review the latest face mask policy and other health and safety measures required at your test center.

By scheduling your test appointment, you agree to comply with these requirements. You will be asked to acknowledge these conditions and requirements upon arrival at the test center.

Admission Policy

We ask that you arrive at the test center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures. Please be prepared to show two (2) valid forms of personal ID. One of the two IDs must be a government issued photo ID (passport, driver’s license). Your first and last names as shown above must match exactly your name as given on your IDs. Both must be current and contain your signature. Expired IDs are not accepted. If you arrive more than 30 minutes late for the exam and are refused admission, you will forfeit your exam fee.

Please note that during admission, you will be required to provide a digital signature, you will be photographed, and your palm vein will be scanned.

It is recommended that you review the following link to help prepare for your exam appointment.

Security measures to expect in a Pearson VUE test center

Cancellation Policies Agreement

Reschedule Policy

If you want to reschedule your exam, you must contact Pearson VUE no later than 24 hours prior to your exam appointment. Rescheduling an exam less than 24 hours prior to the appointment is subject to a same-day exam fee. Exam fees are due for no-shows. If you do not appear for your exam, regardless of the reason, you will forfeit your exam fee.

Cancellation Policy

If you want to withdraw from your exam, you must contact Pearson VUE no later than 24 hours prior to your exam appointment. Canceling an exam less than 24 hours prior to the appointment is subject to a same-day exam fee. Exam fees are due for no-shows. If you do not appear for your exam, regardless of the reason, you will forfeit your exam fee.
Verify appointment date, time and location, and click “Next”
Click "Confirm Reschedule" to finalize scheduling.
Rescheduling is completed.

A Confirmation of Rescheduled Pearson VUE Appointment email will be sent within a few minutes.

### Description
- **Exam**: CMFP: Certified Medical Publication Professional
- **Language**: English
- **Exam Length**: 180 minutes

### Details
- **Appointment**
  - Wednesday, October 27, 2021
  - Start time: 01:30 PM EDT

### Order Information
- **Order Number/Invoice**: 0060-1244-5584
- **Registration ID**: 407056752
- **Status**: Scheduled

### PTI Terms and Conditions

**Important**: Please go to the [Pearson VUE COVID-19 Update](#) web page the day before your exam to review the latest face mask policy and other health and safety measures required at your test center.

By scheduling your test appointment, you agree to comply with these requirements. You will be asked to acknowledge these conditions and requirements upon arrival at the test center.
To Cancel Appointment

Click on the exam name from the previous Dashboard screen, then select Cancel.
### Cancel your appointment

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
<th>Order Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam</td>
<td>CMPP: Certified Medical Publication Professional</td>
<td>Order Number/Invoice: 0060-1244-6584 Registration ID: 407058752</td>
</tr>
<tr>
<td>Appointment</td>
<td>Wednesday, October 27, 2021</td>
<td></td>
</tr>
<tr>
<td>Start time</td>
<td>01:30 PM EDT</td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>Seminole State College of Florida</td>
<td></td>
</tr>
</tbody>
</table>

**Cancellation Policy**

If you wish to cancel your exam, you must contact Pearson VUE no later than 24 hours prior to your exam appointment. Canceling an exam less than 24 hours prior to the appointment is subject to a same-day forfeited exam fee. Exam fees are due for no-shows. If you do not appear for your exam, regardless of the reason, you will forfeit your exam fee.

I have read and agree to the PTI policies listed above.

**Agree to Cancellation Policy and click “Confirm cancellation”**
Cancellation is completed.

A Cancelled Appointment email will be sent within a few minutes.