

Lessons learned during ongoing development of the ACCORD reporting guideline for studies using consensus methodologies

Keith Goldman,¹ Amy Price,² Mark Rolfe,³ Chris Winchester,^{3,4} David Tovey,⁵ Niall Harrison,⁶ Ellen L. Hughes,⁶ Esther J. van Zuuren,⁷ Patricia Logullo,⁸ Paul Blazey,⁹ William T. Gattrell,¹⁰
 1. Global Medical Affairs, AbbVie, North Chicago, IL, USA 2. Stanford Anesthesia, Informatics and Media Lab, Stanford University School of Medicine, Stanford, CA, USA
 3. Oxford PharmaGenesis, Oxford, UK 4. Green Templeton College, University of Oxford, UK 5. Journal of Clinical Epidemiology, Sussex, UK 6. OPEN Health Communications, Marlow, UK
 7. Leiden University Medical Center, Leiden, NL 8. Centre for Statistics in Medicine (CSM), University of Oxford, and EQUATOR Network UK Centre, Oxford, UK
 9. Department of Physiotherapy, University of British Columbia, Vancouver, Canada 10. Bristol Myers Squibb, Uxbridge, UK

SUPPLEMENTAL TIMELINE

	STAGE 1: Define Methodology	STAGE 2: Systematic Literature Review	STAGE 3: Agree Checklist Items	
2021	MAY Project initiation			
	JUN Endorsement from ISMPP			
	JUL July 2021-August 2021: Invitations to Steering Committee			
	AUG August 2021-October 2021: Protocol development			
	SEP • Project registration at EQUATOR network (October 2021)			
	OCT • Submission of protocol for publication (October 2021)			
	NOV • Project registration at Open Science Framework (December 2021)			
	DEC			
	2022	JAN January 2022: Presentation of protocol at ISMPP EU meeting		
		FEB	February 2022- March 2022: Conduct and analysis of SLR	
		MAR		May 2022: Ethics approval of consensus survey methodology
		APR		
MAY		April 2022-May 2022: Write up and submission of SLR for publication and congress presentation	June 2022-August 2022: • Development and finalisation of first full draft of checklist items based on systematic literature review outputs • Steering Committee survey on Delphi panel demographics	
JUN June 2022: Publication of protocol in Research Integrity and Peer Review				
JULY				
AUG August 2022: Development of ACCORD logo and branding			August 2022-September 2022: Delphi consensus survey development and piloting	
SEP		September 2022: • Presentation of SLR findings at Peer Review Congress • Publication of SLR in <i>BMJ Open</i> ²	November 2022-December 2022: ACCORD Delphi consensus first survey	
OCT			December 2022-January 2023: ACCORD Delphi consensus second survey	
NOV				
DEC				
2023	JAN		February 2023: ACCORD Delphi consensus third (final) survey	
	FEB			
	MAR		March 2023: Steering Committee checklist finalization workshop	

REFERENCES

1. Gattrell WT, Hungin AP, Price A, et al. ACCORD guideline for reporting consensus-based methods in biomedical research and clinical practice: a study protocol. *Res Integr Peer Rev* 2022;7:3. <https://doi.org/10.1186/s41073-022-00122-0>. 2. van Zuuren EJ, Logullo P, Price A, et al. Existing guidance on reporting of consensus methodology: a systematic review to inform ACCORD guideline development. *BMJ Open* 2022;12:e065154. <http://dx.doi.org/10.1136/bmjopen-2022-065154>.